

October 28, 2008

TO: Missouri Natural Gas Operators

SUBJECT: Request for Updated Operations and Maintenance Manuals

Note: Copies are not sent to all operator personnel. Please forward to the appropriate person(s).

Updated Operations and Maintenance Manual

Staff is updating its files of operator's Operations and Maintenance Manuals (O&M) of natural gas distribution and transmission systems. Staff is requesting a copy of your most current O&M Manual to be sent to my attention at the mailing address or email address below by December 1, 2008. Either paper or electronic format may be submitted. Please take this opportunity to review and update your O&M Manual as appropriate prior to sending.

4CSR 240-40.030(12)(C)1., requires operators to update their written O&M plans at intervals not to exceed 15 months, but at least once each calendar year. Also, 4 CSR 240-40.030(1)(J), requires operators to submit revisions of plans, procedures, and programs to designated Staff within 20 days after changes are made.

Should you have any questions concerning this request, please contact me at 573/751-3456.

Sincerely,

Robert R. Leonberger
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