

October 31, 2008

TO: Missouri Natural Gas Operators

SUBJECT: Master Meter Systems

Recent inspections and events have indicated that Staff's current list of the master meter systems is out of date. Please provide a list of all master meter systems in your operating areas, and include the information requested below for each system.

[NOTE: This would include true master meter systems (where the gas is metered by a single meter serving several units and usage is billed solely from that meter) and systems where there is a master meter (being used for billing or not), but the natural gas is also metered individually for each customer.]

1. Location of the system (City and/or Company operating area) including the name of the system (e. g. Smith Trailer Court).
2. Description of the system (mobile home park, HUD housing, apartments, etc.) including whether each unit is individually metered, is served by a bank of meters, or is served only by a master meter.
3. Indicate if there is underground piping past the master meter or if the piping downstream of the meter is all aboveground and/or inside the structure.
4. Is the master meter being used for billing purposes, has it been bypassed, or removed (is the gas customer billed directly for gas usage and additional usage billed from the master meter to an owner, or is only the master meter operator sent one bill)?
5. Indicate the number of customer's being served and/or the number of active and inactive meters.
6. Indicate the outlet system piping material and who installed the piping (Company/City or master meter operator).
7. Provide the inlet and outlet operating pressures and MAOP's.
8. Provide district regulator station information and overpressure protection information.
9. Describe whether below-ground mains and/or service lines downstream of the master meter are leak surveyed by the Company/City. If a leak survey is conducted, please indicate the frequency. Also, describe how the leak survey is conducted (perimeter only or a complete survey of all lines).
10. Indicate any known underground gas leaks downstream of the master meter that have not been repaired to date. Provide copies of any documentation of these active leaks.

If any of the information requested is unavailable for any of the systems please indicate this. Also, please provide any additional information not specifically requested above, but which you believe may be relevant. Please respond to this request within 30 days from the date of this letter.

Since the question of what is and is not a master meter may be confusing, if you have any questions concerning this matter, please feel free to contact Heidi Myers at 573/751-9283, Greg Williams at 573/751-3411, or me at 573/751-3456.

Sincerely,

Robert R. Leonberger
Assistant Manager - Safety/Engineering

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